The Agenda

✓ BAEF Fellowships
✓ TA-ships
✓ FNRS
✓ Mini ARC
✓ Doctiris
✓ BRIC
✓ General information for Research
✓ Presentation of the Dean
Belgian American Educational Foundation

- Why applying to the BAEF?

- Origins and history (briefly sketched)
  - Role of university-based foundations

- Rang of scholarships
  - Study fellowships: Master + 1st-year PhD
    - What about MBA’s?
  - Research fellowships: PhD + PostDoc’s

- Application
  - 2-step procedure
  - Choosing the relevant US university/ies
BAEF (2)

• Selection procedure
  ✓ (1) Written application
  ✓ (2) Interview
    o → committee
  ✓ (3) Final modalities

• Pieces of advice
  ✓ Emphasizing the scientific impact of a stay in the USA
  ✓ English fluency
  ✓ General attitude
  ✓ Body language
TA-ships

What? Who? When?
TA-ships: WHAT?

• «Assistant» positions:
  – Full time (or half-time)
  – ½ teaching, ½ research (PhD)
  – 6 (12) years max
• «Assistant-chargé d’exercices» positions
  – At most 20% of FTE
  – Other main job
• In total approximately 23 FTE «assistant» positions in «economics/management»
  – Macro
  – Micro
  – Econometrics
  – Stat
  – Math
  – ....
**TA-ships: WHO?**

• Available to anyone with an MA degree (at least 60 ECTS, better 120 ECTS)
• A vast majority of TA-positions (though not all!) involve teaching in French
• «Taste» for teaching indispensable (in my opinion)
TA-ships: WHEN?

In April/May a list of vacant positions (for the following academic year) is posted on the ULB website at:

http://www.ulb.ac.be/emploi/index.html

Click on

offres d'emploi (académiques et scientifiques) et les cours à pourvoir

These positions are open. The CVs of all candidates are examined by a scientific committee and a decision is made in July or August/September.

All along the year, temporary positions may become vacant: in general, doctoral students are contacted directly.

Potentially interested?
Send your CV to Marjorie Gassner mgassner@ulb.ac.be and Carine Guillaume carine.guillaume@ulb.ac.be
FNRS

*Mandat d’aspirant* (doctoral fellowship)

- Funding: 2 + 2 years
- 3 parts - evaluation criteria:
  - CV
  - Quality of the proposal: well written, showing its originality & feasibility, with a good literature review, and explanation of data (for empirical proposal) - ask your advisor for help. Write it by Xmas, so that corrections/modifications can be made during the following days/weeks. Don’t do this 2 days before the deadline!!
  - Environment: advisor and centre of research
- The evaluation of the proposal is purely scientific
Bref séjour à l’étranger

• Covers: a conference or a visit in another university (than not more than 50 days)
• Deadlines:
  – 2 months before the beginning of the event for European counties,
  – 3 months outside Europe
• Funding: travel expenses and/or local expenses as a rent
• Can be asked once a year
• Rules and forms:
Doctoral fellowship

- Call: in July → Website of FNRS: [http://www1.frs-fnrs.be/](http://www1.frs-fnrs.be/) via Semaphore, file submitted by the beginning of September
- Funding: 2 + 2 years, cannot be cumulated with salary or fellowship
- 3 parts - evaluation criteria:
  - CV
  - Quality of the proposal: well written, showing its originality, feasibility, & an impact on society.
  - The environment: advisor and research centre
- The evaluation of the proposal is scientific & an interview will organized by FRESH during the fall
- Fellowship starts on January 1st
Mini ARC

**Doctoral Fellowship**
- Similar to FNRS "mandat aspirant" (2+2 years), but financed by ULB
- application by supervisor for student
- eligible:
  - students who also applied for FNRS
  - students with no more than 12 months of TA-ship
- typically at most one per year
- deadline: February 28

**Seed Money**
- 12 months
- application by supervisor for student
- students with no more than 12 months of TA-ship
- typically at most one per year
- deadline: February 28
DOCTIRIS

• mainly for management students
• PhD done at private enterprise (50% of time plus "godfather" there)
• "Doctoral projects have to make a valuable contribution to the development of economy and employment in the “Région de Bruxelles-Capitale"
• application done by research center for student
• 2+1+1 years
• Call: during the Spring
• deadline: typically during the Summer (start January - March)
• Info as of last year: http://www.innoviris.be
BRIC

For Doctoral students

- Financing by the Office of International Relations and Cooperation: from one week to three months abroad (in a foreign university or foreign research institution), as part of your doctoral research
- Deadline: February 1st each year.
- Funding: Max 3000 euros for EU countries and 4000 euros for non EU countries

- Information and details:
  
  International Relations and Cooperation Office of ULB:

  http://www.ulb.ac.be/international/International-Policy-BRIC.html
Note that you will receive emails during the academic year to remind you the deadlines of the different programmes we have presented you and for any new information (on doctoral funding)!
GENERAL INFORMATION FOR RESEARCH

Research Administrator:
Romy Genin (romy.genin@ulb.ac.be), ext: 6021

PhD programme in Management/Applied Economics:
Aurélie Rousseaux (aurelie.rousseaux@ulb.ac.be), ext: 4864

PhD programme in Economics & Statistics/Quantitative Economics:
Claude Adan (claude.adan@ulb.ac.be), ext: 3838
PRESENTATION OF THE DEAN

The « corps scientifique »

- TA - “Assistants”: (≥ 0,5 FTE)
- Researchers (Aspirant FNRS, Mini-Arc, chair, post-doc ...)
- Other TA “Assistants chargé d’exercices” (≤ 0,2 FTE)

⇒ Welcome to all new members!
SERVICES

- Office ➔ Research center
- Computer
  - Your research budget if you have one
  - Your supervisor or your research center if you are a researcher
  - Faculty if you are a TA (desktop):
    write a letter to Dean-office-SBS-EM@ulb.ac.be with copy to Meltem.Caliskan@ulb.ac.be and mgassner@ulb.ac.be
- Administrative help for research
  → romy.genin@ulb.ac.be (tel 6021)
- Budget for books and conferences: 625€ / year
  - Priority given to those who do not have their own research budget
  - Proportional to your participation to the administrative tasks related to the SBS-EM (see next slide)
  → Dean’s office (meltem.caliskan@ulb.ac.be, tel 6037)
SBS-EM Administrative tasks for the corps sci: representation & superOffice
→ Research center

- Third mission of the university: services to the community
- EVERYONE should participate! The number of activities are fairly shared across all according to your % of FTE
- Balance between representation of the SBS-EM at student fair/secondary schools and supervision of exams depending on your own preferences
- Incentives: Budget for books and conferences proportional to your participation ("bonus-malus")

→ Representation of the SBS-EM: caroline.jean@ulb.ac.be (tel 6593)
→ Supervision of exams: muriel.cogghe@ulb.ac.be (tel 4853)
Autorisation de mission

- When you’re travelling for your work/research (conference, short/long visit…) you have to fill and sign a “Autorisation de mission” BEFORE departure!
  - Necessary for Insurance
  - Under the agreement of your supervisor
    → Dean’s office: muriel.cogghe@ulb.ac.be (tel 4853)

‘Private Courses’

- If you are TA, note that you are paid by the university to help ULB students, you have an office for this, you MAY NOT thus organize paid ‘private courses’, especially in a ULB office!
Questions?

CONTACTS:

- Chief of the SBS-EM administration: Carine Guillaume, Carine.Guillaume@ulb.ac.be, tel 4830
- Dean’s office: muriel.cogghe@ulb.ac.be, tel 4853
- Dean: bruno.vanpottelsberghe@ulb.ac.be
- Elected representatives of the corps sci : Luisa Dressler (luisa.dressler@ulb.ac.be), tel Jérôme Danguy (jdanguy@ulb.ac.be) & Geoffrey Minne (gminne@ulb.ac.be) at the SBS-EM board + all others at the SBS-EM council + informal lunch meetings