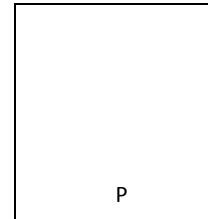


APPLICATION FOR ADMISSION

**SUCCESSFUL OUTSOURCING FOR SMES**

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PASSPORT PHOTO HERE

**1. Biographical data**

Mr.       Mrs.  Miss

Family Name .....

First name(s) .....

Date of Birth (Day/Month/Year) ..... / ..... / .....

Place and country of birth .....

Citizenship .....

Present address .....

.....

Fax..... Tel..... Private e-mail.....

Company .....

Position .....

Business address .....

.....

Fax ..... Tel ..... Prof. e-mail.....

Mother language .....

English: **A** (Fluent), **B** (Good working knowledge), **C** (Basic knowledge), **D** (Some understanding)

Read       Written       Spoken

## 2. Academic achievement

Please list your degrees and professional trainings, starting with the most recent

First Degree	Main Subject	Institution	Dates

## 3. Business Experience

Please list your business experience, starting with the most recent assignment

Position or mission	Company	Dates

**How many years have you been working in total?**

.....

**Current occupation**, please give a brief description of your current assignment

.....

.....

.....

.....

**Expectations**

What do you expect most from this programme in terms of take-aways and added-value for your job?

.....

.....

.....

.....

.....

**4. How did you first hear about this programme?**

- Former or current participant     Friend     Colleague
- Professor     Mailing (by post)
- E-mailing
- Google/ search engine
- Web-site (*please specify*):  
.....
- Press (*please specify*): .....
- Event /Fair/ Forum (*please specify*):  
.....
- Other (*Twitter, Facebook, ...*):  
.....

**I would like to register for the following modules**

**DAY 1: Strategy and Operations**

Module II - Vendor selection and governance

**DAY 2: Legal, contractual and social issues**

Module III - Contract and legal considerations

Module IV - Social and labor considerations

**DAY 3: Organizational changes**

Module V – From supply to demand management

Module VI – Working across distance, time and cultures

**Tuition fee and Billing Data**

**Tuition fees**

1 day: € 500 per person

2 days: € 850 per person

3 days: € 1150 per person

Including course material, lunches, coffee breaks and refreshments

**Billing Data**

If you intend to pay via **personal funds**, do you want the invoice to be sent:

to your personal home address

to your attention, to your business address

If the invoice has to be addressed to **your company**, please fill in the blanks here below:

Name of the person to whom the invoice should be sent .....

.....

Position and department .....

VAT Number (if applicable).....

Purchase order or any other identification number.....

Address (if different from your business address) .....

Zip code ..... City .....

Tel ..... E-mail .....

Thanks for sending this form (by email or by post) back to:

**Solvay Brussels School-EM**

**To Mrs Manon Jacob**

**Av. F.D. Roosevelt 42**

**1050 Brussels - Belgium**

**Manon.jacob@solvay.edu**